

Kagawaran ng Ugnayang Panlabas



Department of Foreign Affairs

OFFICE OF CONSULAR AFFAIRS

FOREIGN SERVICE CIRCULAR NO. 178-2014

SUBJECT: MARINA ADVISORY No. 2014-14 (Schedule of Release of Seafarer's Identification and Records Books (SIRBs))

For the information and guidance of all Philippine Foreign Service Posts and Regional Consular Offices as well as DFA Satellite Offices in the NCR attached is a copy of MARINA ADVISORY N. 2014-14 informing all concerned about the Schedule of Release of Seafarer's Identification and Records Books (SIRBs).

In view of the above, all FSPs, RCOs and Satellite Offices are requested to post in a conspicuous place the attached advisory for the information of the public.

For information and guidance.

For the Secretary of Foreign Affairs

A handwritten signature in black ink, appearing to read 'W. Santos'.

WILFREDO C. SANTOS
Assistant Secretary

30 July 2014

**ALL PHILIPPINE DIPLOMATIC AND CONSULAR POSTS
ALL REGIONAL CONSULAR OFFICES
ALL DFA-SATELLITE OFFICES IN THE NCR**



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS
MARITIME INDUSTRY AUTHORITY



25 June 2014

MARINA ADVISORY No. 2014-14
Series of 2014

TO : ALL SEAFARERS, SHIPPING COMPANIES / OPERATORS AND ALL CONCERNED

SUBJECT : SCHEDULE OF RELEASE OF SEAFARER'S IDENTIFICATION AND RECORDS BOOKS (SIRBs)

Notice is hereby given to all concerned that schedule of release of Seafarer's Identification and Record Book (SIRB) shall be as follows:

1. Applications received for regular processing of SIRBs and scheduled for release from ~~1 February 2014 to 31 March 2014~~ are now ready for release at **COUNTER 1**, Releasing Area of the Manpower Development Service (MDS), MARINA Central Office located at 5th Floor, Parkview Plaza, 984 Taft Avenue corner T.M. Kalaw Avenue, Ermita, Manila.
2. Applications received for regular processing of SIRBs and scheduled for release from ~~1 April 2014 to 30 June 2014~~ may be claimed starting **16 July 2014** at **COUNTER 2**, MARINA Central Office.
3. These SIRBs may be claimed personally by the applicant **OR** in case the applicant is already deployed or onboard a ship, by a duly authorized representative, upon the presentation of the following:
 - a) Original Copy of the Official Receipt (OR);
 - b) Authorization Letter from the applicant-seafarer; AND,
 - c) Valid ID of the representative.
4. Expedite processing and release of SIRBs on the same day shall be applicable only to applicant-seafarers scheduled to depart from the country **within three (3) days of application**, and upon presentation of their confirmed plane tickets and/or duly approved POEA contracts. The same shall apply for those seafarers with appointments for Visa issuance **within the three (3) days of application**. Release of expedite processing shall be claimed at **COUNTER 3**, MARINA Central Office.

For information and guidance.


Maximo Q. Mejia Jr., PhD
Administrator